

Guidelines for Title III Letters of Intent

The Letter of Intent(LOI) should be no more than 3 pages, and address the following:

1. Purpose of the program
2. Which of the funding priorities does the program address?
3. Estimate the amount of Title III funding you will be seeking.
4. Estimate the TOTAL amount of funding needed to run the program.
5. What other funding sources will be providing money to run the program?
6. What service area/towns do you expect to serve?
7. How many unduplicated older adults do you expect to serve?
8. **Plans for sustainability post-funding must be included in the LOI.**

Proposals which require on-going or long term funding are discouraged.

Letters of Intent are due by end of business day, April 8, 2020